

# CHILD CARE PROVIDERS' HELPER NEWSLETTER

VOLUME 4 ISSUE 1



## News from Milwaukee County

### Attention Milwaukee County Certified Providers

Milwaukee County is both a partner and monitoring agency for certified providers. Our joint vision/mission is to provide quality childcare in a safe environment for the young children of Milwaukee County. Milwaukee County is required to periodically conduct unannounced home visits and providers are required to allow access to the agency. DWD 55.08(15) Monitoring Compliance. A provider shall permit a day care certification worker to conduct home inspections to monitor compliance with the certification standards. Let's examine how to make an unannounced visit a successful one:

- Anticipate that your entire day care home will be inspected.
- Give the agency advance notice of your vacation schedule or if the day care will be closed.
- Keep daily sign-in/sign-out sheet
- Keep children's health records up-to-date
- Keep the agency advised of your standard hours of business.
- Do not have guests at your home during childcare hours.
- If in doubt, contact the agency regarding any changes in your household or day care business.

Children are our future and through your commitment to quality child care, we will have a brighter future.

### Editor's Review ... Gershia Coggs, Child Care Providers' Helper

Did you know that in 2005 we provided 1,597 hours to 1,498 child care providers and their staffs? With these hours we were able to enhance the quality of child care and the environment in which child care was provided. A few of the new workshops we offered in 2005 were:

- \*Kid First-Quality Counts for Kids Proposed Tier Reimbursement
- \*MATC Informational Meetings for Child Care Classes
- \*FDCRS – Family Day Care Rating System Overview
- \*Make & Take Workshops
- \*Contracts & Policies Workshops
- \*Marketing Your Child Care
- \*Record Keeping
- \*Tax Preparation
- \*Reading to Children

Next year these classes will also be available. New training will include DAP (Developmental Appropriate Practices) classes. We will also provide assistance to providers seeking their (CDA) Childcare Development Associate credential. Please provide us with your e-mail address at [ccph2005@yahoo.com](mailto:ccph2005@yahoo.com) so that we may notify you by email of upcoming services. We will continue to use our automated calling system to notify you of upcoming events.

In order to stay current in the child care industry you must stay involved. We are looking forward in serving you in 2006. If you have any questions, please contact our office at (414) 263-3533 or email us at [ccph2005@yahoo.com](mailto:ccph2005@yahoo.com).

### January-March 2006

#### Inside This Issue

- 1 Milwaukee County News
- 1 Editor's Review
- 2 Reporting Child Abuse & Neglect
- 2 Special Needs Trainings
- 2 Learning Lab Hours
- 3 Statewide Survey
- 3 Support Groups Meetings/ PTA Conference
- 3 Medical College Trainings
- 3 Numbers at a Glance
- 4 CCPH workshops & Registration Form

#### Child Care Providers' Helper

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As a provider of child care services, **you are mandated by law to report suspected child abuse or neglect.** The Bureau of Milwaukee Child Welfare, under the Wisconsin Department of Health and Family Services, now has a web site that provides information on reporting abuse and neglect as well as other child welfare issues and information on becoming a foster or adoptive parent. Visit the web site at <http://dhfs.wisconsin.gov/bmcw>. Call the 24-hour hotline to make a report at 414-220-SAFE (220-7233).

## **Milwaukee County Special Needs Childcare 2006 Winter Class Schedule**

Classes held at Marcia P. Cogg's Human Service Center: 1220 W. Vliet Street, in lower level training rooms. Call for a registration form at 414-289-6977 or download a form at the web site: [www.milwaukee.gov/specialneedschildcare](http://www.milwaukee.gov/specialneedschildcare)

DATE	CLASS	DESCRIPTION
January 11 5:30pm-7:30pm	<b>Working with Children with Challenging Behaviors</b> Terri Enters of Lutheran Social Services - Birth to Three Program	Become skilled with techniques on how to care for children with challenging behaviors. What will work and what will not work.
January 21 9:30am-11:30am	<b>Understanding Epilepsy and Seizures</b> Allen Natole - Epilepsy Foundation of S.E. Wisconsin	Become familiar with Epilepsy and best practices for caring for a child coping with this disorder.
February 1 5:30pm-7:30pm	<b>Child Abuse and Neglect-How to Detect and Report</b> Jesse Johnson - Easter Seals Kindcare	Learn more about the signs of child abuse and neglect to help protect the children in your care.
February 8 5:30pm-7:30pm	<b>Appropriate Practice for Nebulizer, G-Tube and Administration of Medications</b> Joanette Mazar, RN of Penfield Children's Center	Learn important techniques for the correct use of the nebulizer and the g-tube for children with medical needs.
February 18 9:30am-11:30am	<b>The Key to Successful Communications: Childcare Professionals, Families, and School staff-Establishing and Maintaining a relationship</b> Dr. Maureen Keyes of UW-Milwaukee	Learn strategies to facilitate more effective communication with families and school staff when children with special needs attend your center. Learn how to help the children transition from various environments to your centers
February 22 5:30pm-7:30pm	<b>Language Development in Young Children (Birth to Age 5)</b> Terri Enters of Lutheran Social Services-Birth to Three Program	What is typical language development? Learn how to assist children with language development through every day activities.
March 8 5:30pm-7:30pm	<b>Understanding ADHD and Strategies for Supporting Young Children</b> Dr. Maureen Keyes of UW-Milwaukee	Learn what ADHD is and how various techniques may help young children cope with this disorder.
March 18 9:30am-11:30am	<b>Feeding and Positioning</b> Michelle Lareau of Penfield Children's Center	Learn important strategies for caring for children with feeding and swallowing issues.
March 22 5:30pm-7:30pm	<b>Understanding Sensory Integration</b> Terri Enters of Lutheran Social Services-Birth to Three Program	How sensory integration such as touch, sound, and movement can lead to behavior problems and difficulty with coordination.

### **Hours for Milwaukee County Childcare Providers' Learning Lab for 2006**

**Lab closed from Dec 18, 2005 - January 8, 2006**

**Hours for 2006**

**Monday:** 5pm-8pm (Basic Skills/GED/Accuplacer Preparation ONLY)

**Tuesday, Wednesday and Thursday:** 5pm-8pm

**Saturday:** 8am - 1pm



## Early Childhood Comprehensive Systems

### Statewide Survey of Local Childhood Groups

Go to [www.collaboratingpartners.com](http://www.collaboratingpartners.com) & click on, "Survey of Local Groups."

- Are you a community-based leader, planner, provider, or parent who is involved with a local "early childhood group?"
- Share your efforts -large or small - by completing this brief survey on-line!
- Contribute to a statewide pool of information regarding local planning, collaborating, education, advocacy, etc.

**Please share who you are and what you are doing in the local early childhood world by completing this survey!**

## SUPPORT GROUP MEETINGS:

**Providers Taking Action (PTA)** – Monthly support group meetings are held the 2nd Thursday of each month, 6:30 p.m. -8:00 p.m. at 3235 N. 27<sup>th</sup> St. No registration required. *For more information, please call (414) 873-3443 or 873-1873.*

### **Providers Taking Action 7th Annual Conference "A Meeting of the Minds"**

January 20-21, 2006

**Four Points Sheraton North  
8900 North Kildeer Court  
Brown Deer, WI 53209**

For registration information, please contact Ms. Sherlon Butler at (414) 873-3443 or Ms. Judy Mays at (414) 527-9248

## Milwaukee County Health Department in conjunction with The Medical College of Wisconsin

The Center for Science Education at the Medical College of Wisconsin will once again offer free Health and Safety Training seminars in 2006!

**Training topics; dates and times** to be announced after January 1, 2006

**Contact:** Pattie Godsell by telephone at: 414 456-4621 or send an e-mail to [pgodsell@mcw.edu](mailto:pgodsell@mcw.edu)

### Telephone Numbers at a Glance

**Child Care Providers' Helper: Office:** (414) 263-3533/ Fax: (414) 263-3529

Website: [www.providershelper.com](http://www.providershelper.com) /Email us at: [ccph2005@yahoo.com](mailto:ccph2005@yahoo.com)

**Child Care Providers' Learning Lab:** (414) 372-3466 (Hours: Mon-Thurs: 5-8 p.m. and Sat: 8am-1pm)

**Children Health Education Center:** Call (414) 765-9355. Call Nicole at 390-2164 to register for the next *Early Brain Development "Smart Beginnings"*.

**Children Hospital:** *"SIDS Training"* (414) 266-2000 ask for SIDS Department for schedule

**4C-Community Coordinated Child Care** provides technical assistance and FDCRS assessments for certified child care providers. For more information call (414) 562-2650 /Fax: (414) 562-2651 or visit [www.4c-milwaukee.org](http://www.4c-milwaukee.org)

**Milwaukee Health Department:** (414) 286-8620; For *"Health & Safety in Child Care"* –Call (414) 286-6002

**Perez-Pena, Ltd (PPL):** 414-273-1262 / New Orientation Hotline: 297-9304

**Special Needs Trainings:** Call Ann Farah: (414) 289-6977 or email her at [afarah@milwcnty.com](mailto:afarah@milwcnty.com)

**T.E.A.C.H. Early Childhood@ WISCONSIN:** Scholarship Info: (800)783-9322 Ext 7240

**The Medical College of Wisconsin: "Free Training Sessions"** – Call Patti Godsell at 414 456-4621 for new training schedule.

**The Registry:** Milwaukee County Family and Certified providers can join the Registry for free! For more information call The Registry at their toll free number: (866) 902-4453 or check out The Wisconsin Training Network:

<http://www.t-net.org/default.htm>





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**OPEN IMMEDIATELY**

**Registration Form for Child Care Providers' Helper Workshops (414) 263-3533**  
**Make money order/check payable to: CRT**

**For Child Care Providers' Helper classes only:** Send registration form and payment to: Child Care Providers' Helper, 2821 N. 4th St., Dept. 45, Suite 310, Milwaukee, WI 53212. Fax: (414) 263-3529 or bring to our office between the hours of 9:30 a.m. - 4:00 p.m., Monday-Friday. **Classes are non refundable and non-transferable.**

YOUR NAME: \_\_\_\_\_ REGISTRY OR SSN # REQUIRED for Recordkeeping \_\_\_\_\_

TYPE: Certified - Licensed - Employee (circle one) PROVIDER # REQUIRED \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE # REQUIRED \_\_\_\_\_

**PLEASE CHECK OFF AND INDICATE THE DATE THE WORKSHOP(S) YOU WILL ATTEND**

- Meet & Greet** - Free! If you pre-registered 48 hours in advance Date: Thurs, Mar 2
- \*Record Keeping**— Free! Saturday Dates: Sat, Jan 14, Feb 11, Feb 18, Mar 11, Mar 18 – 12 Noon-2 pm  
 Wednesday Dates: Jan 11, Jan 18, Feb 15, Mar 15

Recordkeeping is mandatory for all certified and licensed family childcare providers. If you are interested in attending this workshop please check the box and a confirmation letter from Milwaukee County will be sent to you for the next month's class. \*

- "Make & Take Activities" Workshop** - 9–11 am Saturdays Dates: Jan 14, Feb 11, and Mar 11

**PRE-PAYMENT REQUIRED FOR THIS CLASS:** Cost: \$15 in advance for class & materials and \$20 at the door. Activity books also available for additional fee. **Monthly Activity Books include lesson plans for the age groups: infant to pre-school. It covers social development skills, social studies, math, science, reasoning skills, and activities to help develop their language, large & small motor skills. (You can purchase the activity book separately).**

**Make money order/check payable to: CRT**